To Whom It May Concern:

You did not successfully pass S&C Canada’s COVID-19 Wellness Screening and you will NOT be allowed to work today. You are asked to return home immediately and please avoid contact with team members as you head to your vehicle.

Your supervisor / manager will be informed that you were sent home.

Once home, you MUST contact TeleHealth Ontario at 1-866-797-0000 and explain that you did not pass our Wellness Screening due to a COVID-19 health concern.

Furthermore, you are required to contact HR via email – HRHelp@sandc.com.

You are not allowed to return to work until you phone a member of the HR Department and are cleared to return to work.

We apologize for this inconvenience, but we must respect all S&C team members’ health and wellness during this COVID-19 pandemic.

Thank You.

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| Name of Wellness Attendant | Date |