



Careers at S&C Electric Canada Ltd.

POSITION: Jr. Accountant – 1yr Contract
LOCATION: 90 Belfield Rd, Toronto, ON
STATUS: Full Time
DEPARTMENT: Finance & Accounting

Who We Are

S&C Electric Company is a global provider of equipment and services for electric power systems. We are a Chicago-based company that designs and manufactures switching and protection products for electric power transmission and distribution. Whether it be through industry shaping or traditional solutions, S&C is dedicated to keeping the lights on for billions of people worldwide.

Come join our team of over 350 members who develop, design, manufacture and support a wide range of solutions and products designed to help keep the lights on! Please see <https://www.youtube.com/watch?v=wNblwEfVg6E&feature=youtu.be> for testimonials of current team members on their experience of working at S&C.

Why Work for S&C Electric Canada Ltd

Integrity, enthusiasm, sustained energy. These are the traits that S&C has always looked for and found when seeking people to join our team. S&C supports these qualities with a competitive package of pay and benefits, including:

- Flexible Benefits
- 3 Weeks' Vacation
- Bonus Plan
- Pension Plan
- Summer Hours
- Paid Holiday Shutdown
- Seniority Recognition Program
- Subsidized Cafeteria

Job Summary

We are currently seeking an Jr. Accountant to join our Finance and Accounting Team. Reporting to the Manager – Finance and Accounting, the successful candidate will assist with S&C's full cycle payroll process and Accounts Receivable administration.

Core Responsibilities

- Preparing accounting journal entries for monthly accruals
- Assist in GL account reconciliations to ensure accuracy and completeness (prepaid, accrual, bank Recs)
- Record fixed assets, and maintain fixed asset subledger
- Reconciliation of supplier statements
- Help with Accounts payable / Receivable
- Assist with the preparation of financial statements
- Support Finance & Accounting team in other areas as required

Qualifications

The successful candidate must be detail-orientated and have exceptional problem solving, analytical, and communication skills. The Accountant must also have excellent time management and organization skills with the

ability to complete projects and tasks under strict deadlines. In addition, the candidate must have the following skills and qualifications:

- College diploma in Accounting or Administration
- Firm grasp of basic and intermediate accounting principles
- 3-5 years of related general accounting experience
- Demonstrate analytical decision making / close attention to details
- Willingness to meet deadlines on a consistent basis
- Proficient with Microsoft software, in particular Excel and Word
- Excellent organizational skills
- Hands-on experience with ERP (Oracle or SAP) including modules for GL, AR, AP and Fixed Assets
- Team member that fully supports our Guiding Principles and naturally conducts oneself accordingly

How to Apply

If this opportunity interests you, please send a cover letter and resume to:

HR.Canada@sandc.com

We thank all applicants for their interest however, only those candidates who are selected for an interview will be contacted.

S&C Electric Canada Ltd. is an equal opportunity employer.

In accordance with the Accessibility for Ontarians with Disabilities Act, 2005 and the Ontario Human Rights Code, S&C Electric Canada Ltd. will provide accommodations throughout the recruitment, selection and/or assessment process to applicants with disabilities. If selected to participate in the recruitment, selection and/or assessment process, please inform S&C Electric Canada Ltd.'s Human Resources staff of the nature of any accommodation(s) that you may require in respect of any materials or processes used to ensure your equal participation.

